AUTHORIZATION OF ON-POST COMMERCIAL SOLICITATION PROCESS MAP

Business submits application (for each employee intending to engage in business on post) to FMWR Financial Management (Office, Bldg. 681, Room 206)

If business industry is insurance, investment, brokerage, advising, or an agent of other financial related business. The following must be submitted:
(in addition to application)
1) Letter from president or VP of company requesting authorization to solicit on post.
Letter must include list of employees who will be engaging customers on installation.
2) Company (and agent) must

3) List of all policies and form numbers that are to be offered to purchase on the installation.

provide proper and current validated state license to sell insurance or said products/services.

License must have the state in

which the agent is licensed, date, and expiration date.

1) FMWR combines application and other supplementary information and submits USMA Form 5 to applicable proponent agencies
(DTPMS, AAFES, DES, USCC)
2) If insurance, FMWR validates company and individual agents(s) are in compliance with NYS registration requirements on FINRA website.



