



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BELVOIR
9820 FLAGLER ROAD, SUITE 213
FORT BELVOIR, VIRGINIA 22060-5928

AMIM-BVW-WC

25 February 2025

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Child and Youth Services (CYS) Parent Advisory Board (PAB) Meeting Minutes

1. In accordance with the Military Child Care Act of 1989, Army Regulation 608-10, and CYS Operational Guidance, CYS PAB met on Thursday, 20 February 2025, at 1700 via Microsoft Teams, Fort Belvoir, Virginia (VA).
2. Agenda (Enclosure 1).
3. Attendance Roster (Enclosure 2).
4. Total attendees recorded were 47; to include Garrison Commander (GC), CYS leadership, CYS staff, and CYS Families.
5. The meeting began at 1700 with opening remarks from CYS Chief, Ms. Marie Grayson-George. Ms. Grayson-George welcomed everyone to the PAB meeting then passed off to GC COL David Stewart.
6. COL Stewart addressed the gate status explaining the different challenges to include: manpower, training, competition, and wage differential. Manning for the gates is understaffed; however, Military Police do assist and support when the mission allows. Beginning Monday, 24 February 2025, Kingman gate will be open an additional hour and Walker gate will be open from 0600-1000.
7. Discussed weather events and closures and the channels that decisions on closures go through before closing the garrison as well as potential impacts.
8. Ms. Grayson-George initiated the discussion of the items on the agenda as attached. She discussed how allegations of child abuse are handled and the proper channels for which cases go through. Caregivers with open cases are reassigned outside of Child Development Centers (CDC's) until cases are investigated and completed.
9. COL Stewart addressed social media and accuracy of information on social platforms. Suggested customers to ask questions and gain clarity through the appropriate channels.

“LEADERS IN EXCELLENCE”

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10. For inclement weather, delays, and closures please visit the Official Fort Belvoir Facebook page www.facebook.com/fortbelvoir , the Fort Belvoir emergency hotline 703-805-3030, and the Fort Belvoir Homepage <https://www.belvoir.army.mil/>. Information may also be available on the FMWR Facebook page and FMWR Homepage at <https://belvoir.armymwr.com/> or the Digital Garrison App.

11. Discussed the Current Operational Status and the impact on CYS programs. Four of seven of CDCs are open. Woodlawn CDC is currently housing Fort Belvoir North Area (FBNA) 2 Families, and FBNA 1 is pending reopening. Waiting on sufficient staffing and waitlist to support the opening of FBNA 1. Controllers for both FBNA 1 and 2 have been ordered and are awaiting shipment update. Installation and programming should take two or three days once received.

12. North Post CDC and South Post CDC playground renovation update: Renovation will begin 3 March 2025 for South Post CDC and 31 March 2025 for North Post CDC.

13. Mr. Rashawd Pope presented an update for Youth Sports and Fitness, and Schools of Knowledge, Inspiration, Exploration and Skills Unlimited program. Programs Status: Open enrollment for all spring programs. Parents who want to volunteer as coaches, please get in touch with the CYS Youth Sports Department at 703-805-1258/9139/9138.

14. Waitlists are open for part day program for Pre-School and Pre-Kinder at the Markham School Age Center (SAC), as well as Before and After school for kindergarten to fifth grade for 2025-2026 school year. Summer Camp Waitlist is open for weeks 1 (June 17-19) through week 9 (August 11-15). Pre-K and Pre-School full day spaces are available at all CDCs. Families must go on www.Militarychildcare.com to place a request for care on the waitlist to be offered care. Youth Center enrollment for Summer Camp will be opening soon. The Youth Center is an Open Rec Program with spaces available for youths who are in grades sixth through 12th. Please contact Parent Central Services at 703-805-5555 for more information.

15. Informed everyone that Family Child Care providers are needed. Please contact Ms. Tamika Samuels at 703-805-5555 for additional information.

16. Announcements:

a. CYS Employees of Quarter Nomination: Ms. Anna Marie Band, Ms. Peyton Jaukhare, Ms. Jamie Barnhill, Ms. Kianna Robinson, and Ms. Keyona Robertson were all nominated for the quarter with Ms. Anna Marie Band being the winner.

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b. CYS Quarterly Training Day dates are available on the 2025 calendar. All CYS facilities are closed during CYS Quarterly Training days and Federal Holidays. 2025 CYS training and Federal Holiday closures are available at <https://belvoir.armymwr.com/programs/parent-and-outreach-services>.

c. CYS is always recruiting for Child and Youth Program Assistants positions. There is an open continuous job announcement on USA Jobs <https://usajobs.gov>.

d. Next PAB meeting is scheduled for 15 May 2025, at 1700. Parents participating in the PAB meetings receive Win Points so stay on the line to provide the sponsor's name and Program.

e. Month of the Military Child/Kids Fest will be held at the SAC on 5 April 2025, from 1100-1400. This event will be open to all military Families and their children regardless of registration status, age, etc.

f. PAB Meeting minutes, located at:
<https://belvoir.armymwr.com/prorams/parent-and-outreach-services>

17. Leadership thanked participants on the call. The meeting was adjourned at 17:50 hours.

2 Encls

1. PAB Meeting Agenda
2. PAB Meeting Roster

DAVID J. STEWART
COL, EN
Commanding