



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BELVOIR
9820 FLAGLER ROAD, SUITE 213
FORT BELVOIR, VIRGINIA 22060-5928

AMIM-BVW-WC

14 November 2024

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Child and Youth Services (CYS) Parent Advisory Board (PAB) Meeting Minutes

1. In accordance with the Military Child Care Act of 1989, Army Regulation 608-10, and CYS Operational Guidance, CYS PAB met on Thursday, 14 November 2024, at 1300 via Microsoft Teams, Fort Belvoir, Virginia (VA).
2. Agenda (Enclosure 1).
3. Attendance Roster (Enclosure 2).
4. Total attendees recorded were 22; to include leaders, CYS staff, and CYS Families.
5. The meeting began at 1300 with opening remarks from CYS Chief. Mrs. Marie Grayson-George. Mrs. Grayson-George introduced Mrs. Kristen Kinnamon as Family and Morale, Welfare and Recreation (FMWR) representative and welcomed everyone to the PAB meeting.
6. Mrs. Grayson-George initiated the discussion of the items on the agenda as attached. Inclement Weather, delays, and closures please visit the Official Fort Belvoir Facebook page www.facebook.com/fortbelvoir , the Fort Belvoir emergency hotline 703-805-3030, and the Fort Belvoir Homepage <https://www.belvoir.army.mil/>. Information may also be available on the FMWR Facebook page and FMWR Homepage at <https://belvoir.armymwr.com/> or the Digital Garrison App.
7. Discussed the Current Operational Status and the impact on CYS programs. Five of seven of our Child Development Centers (CDC) are open. Woodlawn CDC, and Fort Belvoir North Area (FBNA) 1 are pending reopening. Waiting on sufficient staffing and waitlist to support the opening of both facilities. FBNA 2 pending full capacity status.
8. North Post CDC and South Post CDC playground renovation update. Still pending the Storm Water Pollution Prevention Permit from the State of VA.
9. School Year 24-25 Fee Policy Notification Effective 15 November 2024, there are no changes to the fees.

“LEADERS IN EXCELLENCE”

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10. Immunization Reminders: Flu Shots are required annually for children over the age of six months. They are due by 1 December 2024. Submit immunization medical or religious waivers. There is an approval process that may be lengthy, so it is recommended to submit them now.

11. Safety Reminders: Do not leave vehicles running unattended, and to drive at a safe speed through the parking lots. Do not illegally park and if there is a time limit for parking, please follow the signs. Those signs are for drop-off/pick-up only.

12. Mr. Jerry Arrington presented an update for Youth Sports and Fitness, and SKIES Programs Status: Open Enrollment for all winter programs. Wrestling enrollment has closed and practices will be starting soon. House Basketball enrollment ending 2 December 2024, for ages five to 14, County Basketball tryouts began in October 2024. Cheerleading /Basketball enrollment to end on Monday, 2 December 2024, Start Smart Basketball and Sports Development opened for enrollment until 3 January 2025. Parents who want to volunteer as coaches, please get in touch with the CYS Youth Sports Department at 703-805-1258/9139/9138.

13. Part Day Program for Pre-School and Pre-Kinder at the Markham School Age Center, as well as Before and After school for kindergarten to fifth grade. Spaces are available and waitlist is open. Pre-K and Pre-School full day spaces are available at all child development centers. Families must go on www.Militarychildcare.com to place a request for care on the waiting list. Youth Center enrollment for Winter Camp will be opening soon. The Youth Center is an Open Rec Program with spaces available for youths who are in grades sixth through 12th. Please contact Parent Central Services at 703-805-5555.

14. Family Child Care providers needed. Please contact Ms. Tamika Samuels at 703-805-5555 for additional information.

15. Announcements:

a. CYS Quarterly Training Day dates will be available on the 2025 calendar. Scheduled to come out on the week of 18 November 2024. Dates are subject to change. All CYS facilities are closed during CYS Quarterly Training days and Federal Holidays. 2024 CYS training and Federal Holiday closures are available at <https://belvoir.armymwr.com/programs/parent-and-outreach-services>.

b. Mrs. Pharnice (Marie) Bailey mentioned the importance of the Impact Aid surveys a how it helps put money back into the schools to help the school districts and Families.

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c. CYS is always recruiting for Child and Youth Program Assistants positions. There is a continuous job announcement on <https://usajobs.gov>.

d. Next PAB meeting is scheduled for 20 February 2025, at 1700. Parents Participating in the PAB meetings can receive Win Points, they were asked to stay on the line to provide the Sponsor's name and Program.

e. PAB Meeting minutes, located at:
<https://belvoir.armymwr.com/prorams/parent-and-outreach-services>

16. Leadership thanks participants on the call. The meeting was adjourned at 13:20 hours.

2 Encls

1. PAB Meeting Agenda
2. PAB Meeting Roster

GEORGE J. DICKSON
Director
Family and MWR