



**DEPARTMENT OF THE ARMY**  
US ARMY INSTALLATION MANAGEMENT COMMAND  
DIRECTORATE OF FAMILY MORALE, WELFARE AND RECREATION  
FORT BELVOIR MARINA AND VEHICLE STORAGE  
10155 Johnston Road, bldg. 778  
FORT BELVOIR, VIRGINIA 22060-5928

## VEHICLE AND BOAT CHECK-OUT FORM

*\*Please Clearly Print All Information*

• **Name/Sponsor:** \_\_\_\_\_  
(Name storage account is setup under)

• **Phone #:** \_\_\_\_\_

• **Please Select Storage Lot:**

☐ 1 16<sup>th</sup> St   ☐ 3 Bowling   ☐ 5 Community Center   ☐ Marina Covered

☐ 2 Golf   ☐ 4 Marina Dry   ☐ Marina Wet Slips

• **Space or Slip #:** \_\_\_\_\_

• **Gate Key Card #:** \_\_\_\_\_

• **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*This Form must be emailed to [milka.m.mcwhite.naf@army.mil](mailto:milka.m.mcwhite.naf@army.mil) for processing and gate card must be dropped off at the ODR center located at: 10155 Johnston Road, Fort Belvoir VA 22060*

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Office Section

Gate Key Returned: Yes or No

Checked Out of RecTrac and Delete Billing: \_\_\_\_\_

Completed By: \_\_\_\_\_