



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
DIRECTERATE OF FAMILY MORALE, WELFARE AND RECREATION
FORT BELVOIR MARINA AND VEHICLE STORAGE
5464 HUDSON ROAD, BUILDING #1696
FORT BELVOIR, VIRGINIA 22060-5928

BOAT STORAGE STANDARD OPERATING PROCEDURE

1. Registrants are required to comply with all Federal regulations concerning equipment requirements and standards. All boats at the Fort Belvoir Marina are subject to spot inspections by the U.S. Coast Guard. A courtesy motorboat examination may be coordinated and conducted free of charge by the U.S. Coast Guard Auxiliary.

2. The Fort Belvoir Marina will only permit storage to valid military ID card holders only. All registered owners must present valid military ID at time of registration. All boats that are jointly owned must be co-owned by ID card holders only. Boats co-owned with non-military individuals are not permitted storage at the Fort Belvoir Marina.

3. The Fort Belvoir Marina reserves the right to deny storage to persons with un-seaworthy vessels, uninsured vessels, vessels in poor appearance, and/or poor condition.

4. The Fort Belvoir Marina reserves the right to relocate any boat on property for any reason based on the needs of the Marina operations without prior notification to the boat's owner. Efforts will be made to contact the registered owner(s) if circumstances were required.

5. The Fort Belvoir Marina does not provide reciprocal privileges for boats registered with other DOD marinas in the area to include the Quantico Marina and the Bolling Marina.

6. Any person who docks, dry stores, parks, or abandons a vessel, motor vehicle, or trailer at Fort Belvoir Marina without authorization from the Marina Manager or his/her designated representatives and who refuses to remove said vessel, motor vehicle, or trailer immediately upon verbal or written notice within 24 hours will have all Marina privileges revoked in addition to having said property removed at the owner's expense. The Fort Belvoir Marina assumes no liability for damage to said property.

7. Live aboards are not permitted at Fort Belvoir Marina. A Live Aboard is defined as person(s) using a vessel as a residence or overnight accommodation between 2200 and 0500 for more than two days out of seven maximum per month. Slip holders found to be in violation of this policy will immediately lose all rights and privileges as registered Marina patrons in the Fort Belvoir Marina and their vessel will be immediately removed. Fort Belvoir Marina privileges shall remain in suspension for a 12 month period.

"CHOOSE BELVOIR"

8. Boat owners are to maintain boats and storage areas in good order and appearance. Storage areas that are not maintained will be assessed at minimum \$50.00 clean-up fees. Owners will be provided 48 hour notice (phone call) of any areas requiring clean-up. Any areas not cleaned up within 48 hours will be cleaned and items disposed of by Marina personnel. Portable personal property or loose equipment should be removed to prevent loss by theft. Fuel, propane and other flammable/hazardous materials and canisters/containers are not permitted to be stored on, in or around vessels, piers, wet slips or dry storage spaces. Items found will be immediately removed and discarded per IAW post regulations.

9. IAW Fort Belvoir Environmental and Safety procedures, vessel maintenance and repairs are not permitted on Marina property that involve potential spills of chemical or hazardous materials (oil, anti freeze, paint etc). Violation to this policy would result in the patron being responsible for the payment of any fines issued by the Environmental Protection Agency (EPA) or other environmental permitting agency.

10. Canopies and/or structures erected around boats are not permitted. Customers will have five calendar days to remove canopies and/or structures from the Marina property. If canopies and/or structures are still onsite after the five days, Marina staff will remove and dispose of all canopies and/or structures and owners will be assessed clean-up fees per section 8, above.

11. Personal property is not to be stored inside Marina shop area, stowed in or around dry storage slips or stored on finger piers or vessel swim platforms at wet slips. Loose property will be stowed aboard owners' boat by Marina personnel and clean up fee will be assessed per section 8, above.

12. The Fort Belvoir Marina assumes no liability for boat stands stored on the Marina premises. Persons electing to keep their personally owned boat stands at the Marina do so at their own risk.

13. Any/all Marina customers that place a lock on their vessel's trailer must be within close proximity to the Fort Belvoir Marina in order to remove the lock if circumstances per section 4, were required, especially if the relocation is required for emergency lifts.

14. The Fort Belvoir Marina may permit the storage of trucks, vans, cars, small RVs or any other motor vehicle solely with the Manager's permission. This includes trailers other than those used to carry the boat registered for storage at the Marina. Permission must be granted and documentation completed prior to leaving any vessel, trailer, or vehicle.

15. Size Restrictions:

- a. Vessels exceeding a draft of 3.5 feet will have difficulty navigating the channel within the Fort Belvoir Marina's channel, especially if vessel's keel is fixed. If customer wishes to store said vessel at the Fort Belvoir Marina Lot, customers will only be able to coordinate their launch and/or recovery around the high tide schedules.
- b. Vessels exceeding a weight capacity of 15 tons will not be able to utilize the Travel Lift services as the Fort Belvoir Marina's Travel Lift has a weight limit of 15 tons; use of the jib crane services to removed and/or install vessel's engine may be available.
- c. Vessels exceeding a length 42 feet as there are limited storage slips available in both dry storage and wet storage.
- d. Boats qualifying for wet slip registration must be at least 20 feet long. A valid state registration card will confirm length of vessel. Boats less than 20 feet long are eligible for wet slip reservation on D Pier only, based on availability following the registration period.

16. Proof of ownership, proof of current (unexpired) insurance, a valid current state boat registration, and a valid current state trailer registration are required to be on-file for Marina use. All contact information must be current and verified during registration period. Home owner policies concerning boat coverage are not accepted as adequate forms of insurance regarding boat use/storage at the Fort Belvoir Marina. Persons unable to provide proof of insurance at the time of registration will be required to remove their vessels from the marina grounds immediately. Updated registration and insurance documents must be provided prior to expiration of any term or policy. All vehicles/vessels must be registered in accordance with Coast Guard and State Regulations.

17. New Marina members who enter the Marina after the scheduled priority registration period will be registered on a space-available basis.

18. All boats/trailers whose owners fail to register within the prescribed registration period ending 30 April 2017 will be considered abandoned after 45 days and removed at the owners' expense.

19. Marina privileges may be temporarily or permanently revoked and owner is liable for any/all expenses resulting from any of the following reasons:

- a. Conduct endangering safety of any persons or property. This includes profane, disrespectful and or lewd conduct towards fellow Marina patrons and or staff.
- b. Fire aboard or sinkage of a vessel that is determined to be caused by improper upkeep of the vessel. Failure to properly winterize while leaving a vessel in wet storage slips is considered improper upkeep / neglect. The vessel owner assumes all liability and hereby agrees to pay for all fees associated with recovery and clean-up efforts and/or damage to Marina property. Marina personnel are not liable for any damages or loss as a result of recovery.

c. Improper use of heating equipment including storage of gasoline, kerosene, etc; installation, placement, or repair of electrical equipment by other than a licensed electrician, be it temporary or fixed.

d. Renting or subletting slips (prohibited).

e. Any other action which interferes with the safe and legal operation of the Marina.

20. The Fort Belvoir Marina workspace and shop bays are for registered slip holder use only. They are not to be used for personal gain or for making repairs or services for vessels other than those registered for storage.

21. Boats on dry storage may not remain hooked up to electrical supply sources via extension cords. Extension cords found in place for more than 24 hours will be disconnected and removed. Cords left out and are damaged via grass cutting or other reasons are the responsibility of the boat owner.

22. All patrons that have not paid their annual storage bills or set up monthly payments by 1 May will be subject to late fees of \$25.00 for the current storage year, \$40.00 per year for past due storage years, and 10% of annual storage cost for every month thereafter that fees are past due. All overdue trailers and vessels will be secured with Marina-owned padlocks until all overdue fees are collected.

DANIEL HULST
Manager, Belvoir Marina and
Vehicle Storage