## Fort Belvoir Commander's Civilian Health and Fitness Employee / Supervisor Agreement

Name of Employee:	
Directorate: Phone Numbe	r:
Name of Supervisor:	E-mail
Supervisor's Phone Number:	Bldg. Number:
I (supervisor), participating in the Fort Belvoir Civilian Health and F location will be the place of duty for the above-mention employee to attend during working hours.	
I also understand the exercise periods are either one-h day, one-hour of official time at the end of the duty da (before or after) the employee's 30-minute lunch period	y, or one-hour of official time taken adjacent to
I (employee), Fort Belvoir Civilian Health and Fitness Program required the course of six months unless illness or injury dictat	aires three one-hour sessions each week over
I also understand the exercise periods are either one-h day, one-hour of official time at the end of the duty da (before or after) my 30-minute lunch period (totaling adjust my lunch period to take 90-minutes at the begin that participation in the approved activities will be my appropriately, or misconduct during these periods may disciplinary action. I understand that program and tim mission and need of Fort Belvoir.	ay, or one-hour of official time taken adjacent to 90-minutes). I further understand that I may not uning or end of the duty day. I also understand place of duty. Failure to use exercise time y be considered workplace infractions subject to
Start Date:End Date (6-months):	Place of Duty:
Time Frame: Beginning of Duty Day Lunch	Time End of Duty Day
EMPLOYEE/PARTICIPANTSignature	Date
APPROVE/DISAPPROVE	Date
APPROVE/DISAPPROVESignature (Director)	Date

#### **INFORMED CONSENT FOR EXERCISE**

I desire to engage voluntary in an exercise program in order to attempt to improve my physical fitness and general health. I understand that the activities are designed to place a gradually increasing workload on the musculoskeletal, metabolic, and/or cardiorespiratory system and thereby attempt to improve function. The reaction of the cardiorespiratory system to such activities can't be predicted with complete accuracy. There is a risk of certain changes that might occur during or following the exercise. These changes might include abnormalities of blood pressure or heart rate.

I understand that the purpose of the exercise program is to develop and maintain cardio-respiratory fitness, body composition, flexibility, muscular strength and/or endurance. All exercise programs include warm-up, exercise, and cool-down. The programs currently offered through the Health Promotions Department include, but are not limited to walking, aerobic exercise and strength training. All programs are designed to place a gradually increasing workload on the body in order to improve overall fitness. The rate of progression is regulate by exercise target heart rate and perceived effort of exercise.

I understand that I am responsible for monitoring my own condition throughout the exercise program and should any symptoms occur, I would cease my participation and inform the instructor/leader of the symptoms immediately.

In the even that a medical clearance must be obtained prior to my participation in the exercise program, I agree to consult my medical provider and obtain their approval prior to the commencement of any exercise program.

Also, in consideration for being allowed to participate in this exercise program, I agree to assume the risk of such exercise, and further agree to hold harmless Army Public Health Nursing, Army Preventive Medicine Department, Health Promotions Section, San Antonio Military Medical Center or its employees and agents, specifically personal trainers supporting any of these activities, from any and all claims, suits, losses or related causes of action for damages, including, but not limited to , such claims that may result in my injury or death, accidental or otherwise, during or arising in any way from the exercise program.

In signing this consent form, I affirm that I have read this form in its entirety and I understand the nature of the exercise program. I also affirm that my questions regarding the exercise program have been answered to my satisfaction.

I further acknowledge that I have read the above PAR-Q and either have none of the identified issues and no other concerning health issues OR state that I will seek physician approval before starting a new fitness activity or dramatically increase my activity level (duration, frequency or intensity.) I understand this is my responsibility and that by not seeking medical approval to participate I am placing myself at risk and assuming ALL liability.

#### **ONCE SIGNED, email all documents to:**

**Digital Signature & Date** 

karen.l.shepherd2.naf@mail.mil

#### **Physical Activity Readiness Questionnaire (PAR-Q)**

- Regular physical activity is fun and healthy, and increasingly more people are starting to become more active every day. Being more active is very safe for most people. However, some people should check with their doctor before they start becoming much more physically active.
- If you are planning to become much more physically active that you are now, start by answering the eight questions below. If you are between the ages of 15 and 69, the PAR-Q will tell you if you should check with your doctor before you start. If you are over 69 years of age, and you are not used to being very active, check with your doctor.
- Common sense is your best guide when you answer these questions. Please read the questions carefully and answer each one honestly: Yes or NO.
  - **1.** Has your doctor ever said that you have a heart condition <u>and</u> that you should only do physical activity recommended by a doctor?
  - 2. Do you feel pain in your chest when you do physical activity?
  - **3.** In the past month, have you had chest pain when you were not doing physical activity?
  - 4. Do you lose your balance because of dizziness or do you ever lose consciousness?
  - 5. Do you have a bone or joint problem (for example, back, knee or hip) that could be made worse by a change in your physical activity?
  - 6. Is your doctor currently prescribing drugs (for example, water pills) for your blood pressure or heart condition?
  - 7. Do you know of <u>any other reason</u> why you should not do physical activity?
  - 8. Has your doctor ever told you that you have diabetes?

If you have ANY of the issues identified: You should talk to your doctor <u>BEFORE</u> you become more active.

If you answered "NO" to all of the PAR-Q questions: You can be reasonably sure that you can participate in further activity.

#### HOWEVER, DELAY BECOMING MUCH MORE ACTIVE:

- If, you are not feeling well because of a temporary illness such as a cold or fever wait until you feel better; or
- If you are or may be pregnant talk to your doctor before you start becoming more active.



# **Physician Approval Form**

**Physician Instructions:** Please complete and return to Ft. Belvoir Civilian Health and Fitness Coordinator POC by:

- Returning a copy via your patient
- Mailing to: Ft. Belvoir DFMWR Sports and Fitness

ATTN: Civilian Health and Fitness Program POC, Karen Shepherd 9250 Gunston Road, Building 1481 Fort Belvoir, VA 22060

Patient name: \_\_\_\_\_

Participation in the Ft. Belvoir Civilian Health and Fitness Program is as follows:

- [ ] Medical Approval for full participation; no restrictions/limitations
- [ ] Medical Approval with restrictions/limitations
- [ ] Not Medically Cleared

I understand that the program includes mild to moderate intensity exercise, and is conducted in unsupervised groups or individually. I also understand that participation is voluntary, allowing the participant to stop and rest at any time he or she desires. The following restrictions apply (write "none" if no restrictions apply):

Physician's Printed Name:	
Physician's Signature:	and authentication stamp:
Office Telephone Number:	
Date:	

## **Fitness Staff Approval Form**

I hereby acknowledge that \_\_\_\_\_\_ has completed all necessary pre-participation paperwork and has been entered into the Rec-Trac system. Upon approval, the participant's six month health and fitness program period may begin immediately.

(Fitness Staff Printed Name)

(Date)

(Fitness Staff Signature)

#### **Commander's Civilian Health and Fitness Program**

Participant Name:		DOB:	
Resting Heart Rate: _	Height:	Weight:	
Systolic Blood Pressu	ure (mmHg): Dia	astolic Blood Pressure (mmHg): _	
BMI:	_ (Body Mass Index = [B	ody Weight (lbs) / Height (in2)] x	725

### **Physical Activity Level Calculation**

Please complete electronically and return to karen.l.shepherd2.naf@mail.mil

#### Fitness Raw Measure Final Test Component Body Composition Skin Fold Calipers Triceps/Chest Hip/Waist % Fat Thigh Flexibility Sit and Reach cm Muscular Push ups Max Endurance Sit ups 1 Min Muscular Strength **Bicep Curl** Lbs Cardiovascular Ergo Bike ml/kg/min **Total Fitness Score:**

#### **Micro-Fit Assessment**

TIBIAL TUBEROSITY:			HAND LENGTH:		
EXERCISE		RAW SCORE		FINAL SCORE	COMMENTS
Deep Squat					
Hurdle Step	L R			-	
Inline Lunge	L R			-	
Shoulder Mobility	L R			-	
Impingement Clearing Test	L R			-	
Active Straight Leg Raise	L R			-	
Trunk Stability Pushup	1				
Press-Up Clearing Test	_				
Rotary Stability	L R			-	
Posterior Rocking Clearing Test					
Total					

## **Functional Movement Screen**

## **Muscular Endurance Assessment**

EXERCISE	COMMENTS
500m Row/800m Run	
40 Squats	
30 Sit Ups	
20 Push Ups	
10 Pull Ups or Rows	
TIME:	