

Office Symbol _____

DATE _____

MEMORANDUM FOR SPORTS TEAM REPRESENTATIVE

SUBJECT: Letter of Intent to participate in the 2025 Intramural Basketball League Tournament Jan 14-March 22 2025, at Wells Field House.

Attend Tournament/Coaches meeting on Tues January 7 2025 at 1300 hours at Graves Fitness Fitness Center, bld 2116 Abbott Road.

1. Installation/Team Name: _____
will participate in the 2025 Fort Belvoir Intramural Basketball League/Tournament. All team members are eligible and have a DOD identification card.

2. Coach's Name: FIRST _____ LAST _____

Duty Phone _____ Cell Phone _____
Email: _____

3. Assistant Coach Name: FIRST _____ LAST _____

Duty Phone _____ Cell Phone _____

4. **Tournament fee is \$350.00 per team (6 or more civilians) or 35\$ per civilian, by Jan 9, 2025, To make a payment call 703-806-5368. Military teams/participants are free.**

5. **Deadline for turn in of Letter of Intent is January 9, 2025 in the Sports Office at Fort Belvoir Graves Fitness Center or Email to sheila.j.edwards.naf@army.mil**

(MANAGER/COACH/
SPORTS DIRECTOR NAME
PRINTED)

(MANAGER/COACH/
SPORTS DIRECTOR NAME
SIGNED)