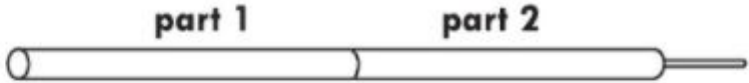
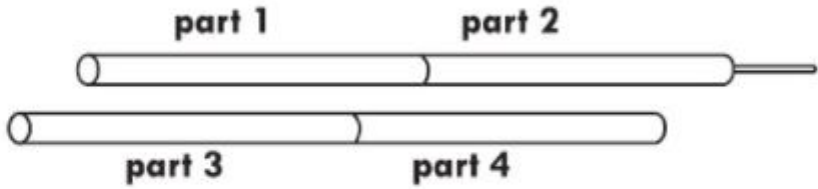


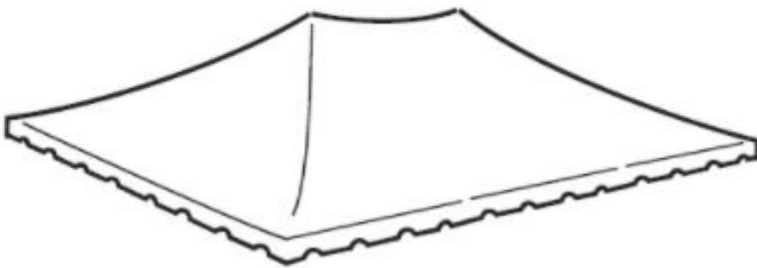
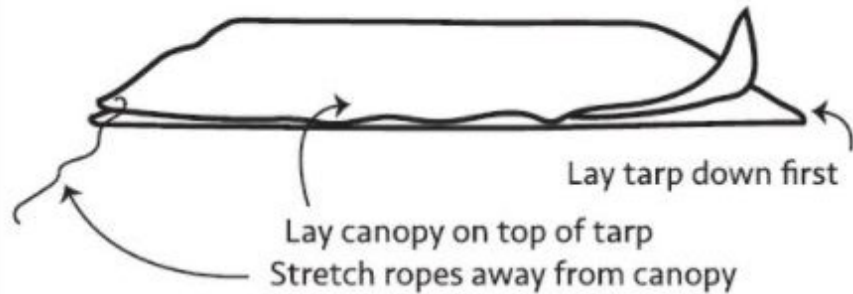


20x20 Tent Directions

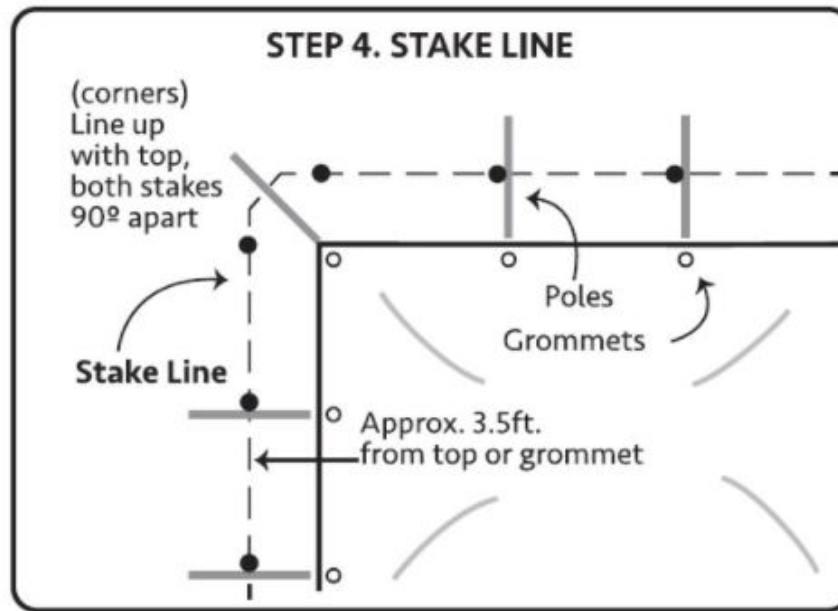
STEP 1. CHECK ITEM LIST			
Item	Illustration (all parts available for replacement)	Tent Size	Quantity
Side Poles- 7' (assembly- 2 pc)	 <p style="text-align: right; margin-right: 100px;">SKU: BT-ECO-7SIDE-2A</p>	20 x 20	8
Center Pole- 12.5' (assembly- 4 pc)	 <p style="text-align: right; margin-right: 100px;">SKU: BT-ECO-12CENTER-4A</p>	20 x 20	1
Steel Stakes- 18"	 <p style="text-align: right; margin-right: 100px;">SKU: BT-18-12HSTK-10</p>	20 x 20	12
Guy Ropes (attached to canopy)		20 x 20	12
Tent Top (one piece)		All sizes (see appendix A for more info)	1

STEP 3. LAY OUT TENT

Position tarp and tent in the exact position desired

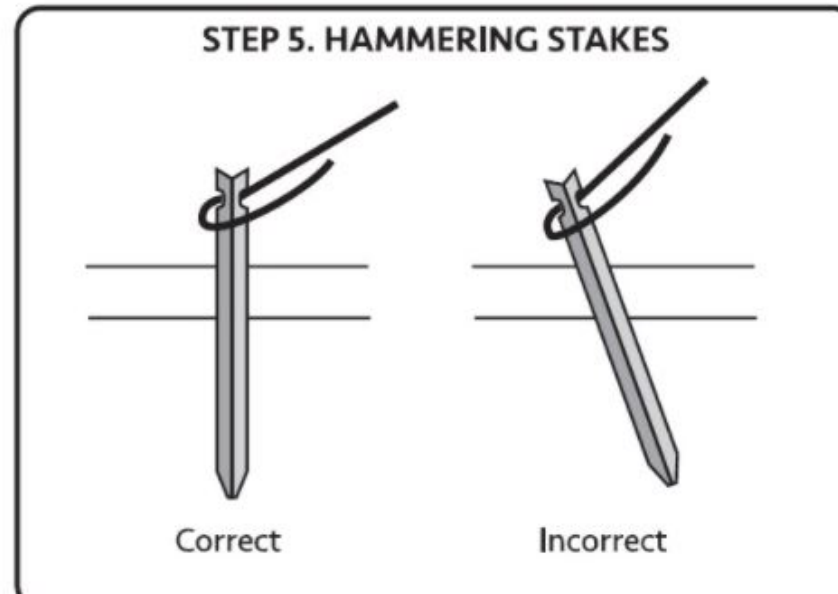


- Spread tarps (sold separately)
- Unload poles and tent canopy
- Lay canopy over tarp
- Remove slack
- Square the canopy, measure from corner to corner— measurement should be the same for second set of corners
- Pull the perimeter of the tent as tight as possible, the center of the tent top will not be tight or lay flat due to the peak of the tent
- All guy ropes—should be pulled to the ground, away from canopy—stretch out to their full length



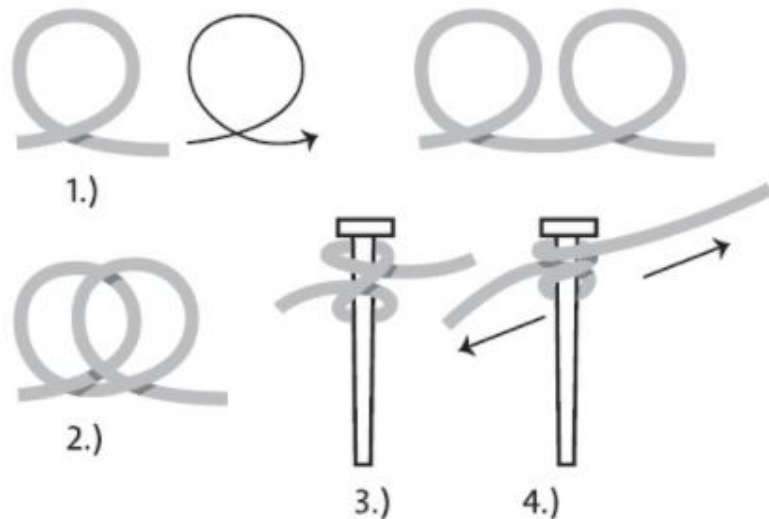
- Assemble the two piece side poles— lay them next to the grommets
- Poles should be perpendicular to tent (except corner poles)
- Double check that poles are touching edge of grommet— see **(page 5)** for pole locations
- Using poles as a guide, measure 3.5 feet *in* from edge of canopy top— (notice corner stakes are lined up with edge of tent top and are 90 degrees apart)
- Hammer the stakes, leaving 6" showing above the ground, see **(step 5)** (sledge hammer required)

2



- Drive all anchoring stakes vertically into the ground
- Leave 6 inches of the stake exposed
- Loop the guy rope around the hook stake while the tent top is laying on the ground —use a clove-hitch knot see **(figure A)**
- Leave slack in the rope and tighten later

FIGURE A. CLOVE-HITCH KNOT



- A commonly used knot for securing a rope to stake is the *clove-hitch*
- 1.) Make two loops
- 2.) Cross loops by placing second loop over the first
- 3.) Place the combined loops over stake
Option: loops can be form directly on stake
- 4.) Pull on both ends to tighten rope
Note: outward force tightens and inward force loosens the knot—when making adjustments
- 5.) Excess line should be pulled half-way up the rope and tied off— or use a tensioner



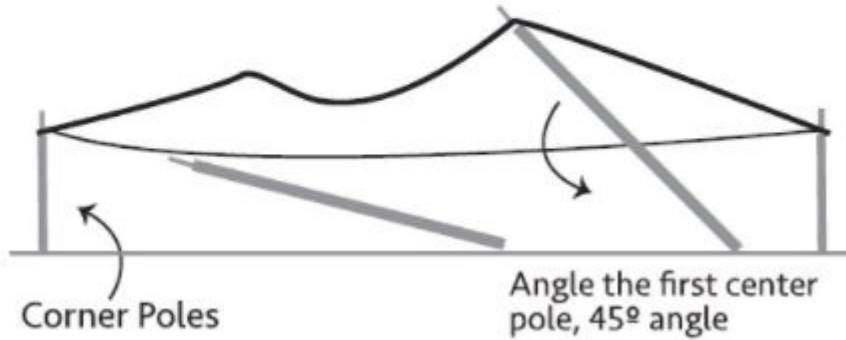
STEP 6. RAISING CORNER POLES



- Locate metal grommet holes, on the underside of the canopy
- Insert the pole pin through the metal double D-ring and the brass grommet (very important that the pin goes through both holes)
- Start with corner poles on same side
- All four corner poles should be installed **FIRST**
- Stand poles up—this is done in steps, a slight angle is require, for each corner pole—then vertical, after all corner poles are installed
- Tighten guy ropes

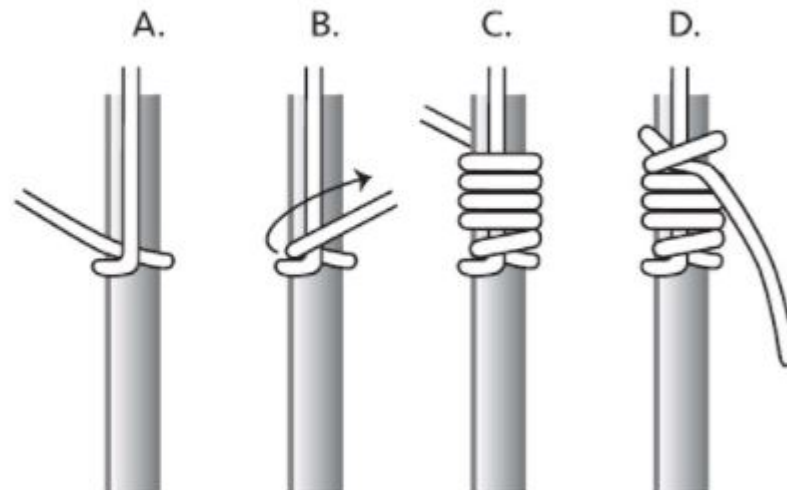
STEP 7. INSTALLING CENTER POLE(S)

(cutaway view— showing inside of canopy)
If your tent is 30ft. or longer start with one center pole



- Grab center pole(s) walk under canopy (two people required)
- Insert center pole pin through metal "O" plate and grommet, at center of canopy—make sure that the pin is not caught on any part of the tent top
- For multiple poles; Insert first pole (as above), keep angle at 45 degrees to allow more stability, as you work on the other pole(s)
- Install next center pole the same way
- The last pole gets installed in its vertical position—then, go back, lift and adjust other center poles to vertical

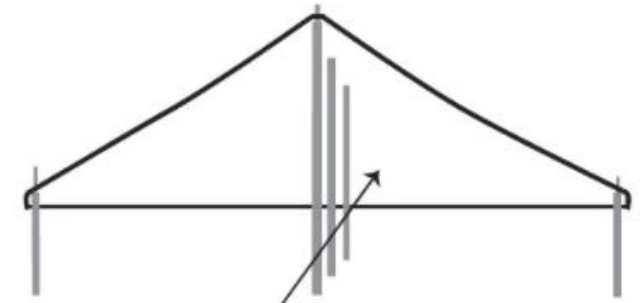
STEP 8. SECURE CENTER POLES



- Secure center poles with jump ropes—to prevent strong winds from detaching canopy from the pole pins—
If this occurs the tent would collapse
- A.) Pull tie rope down about 6 ft. begin first loop
- B.) Then, pull it back taut, to create a locked tension
- C.) Wrap the rope around the pole 4x, to create a tight coil
- D.) Lastly, pull the end of the rope through the top loop

STEP 9. STRAIGHTENING POLES

(cutaway view— showing all center poles)



Stand in center
of tent, outside
of canopy

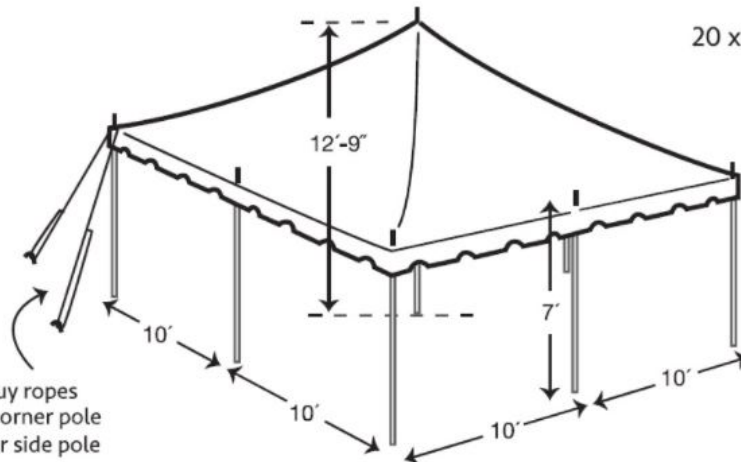
With one eye closed,
visually align center poles

- After center poles are installed, go around the tent and raise all side poles—now, at a vertical angle
- Adjust corner poles (exactly vertical) and tighten ropes before finishing the side poles
- 3 people needed for this next step: have one person stand at the outside, center of tent— Visually check center pole alignment, as it relates to horizontal center
- Two others should be adjusting and straightening center poles
- Next, readjust side poles— tighten ropes
- Tighten guy ropes accordingly, to correct any lean at top of tent

4

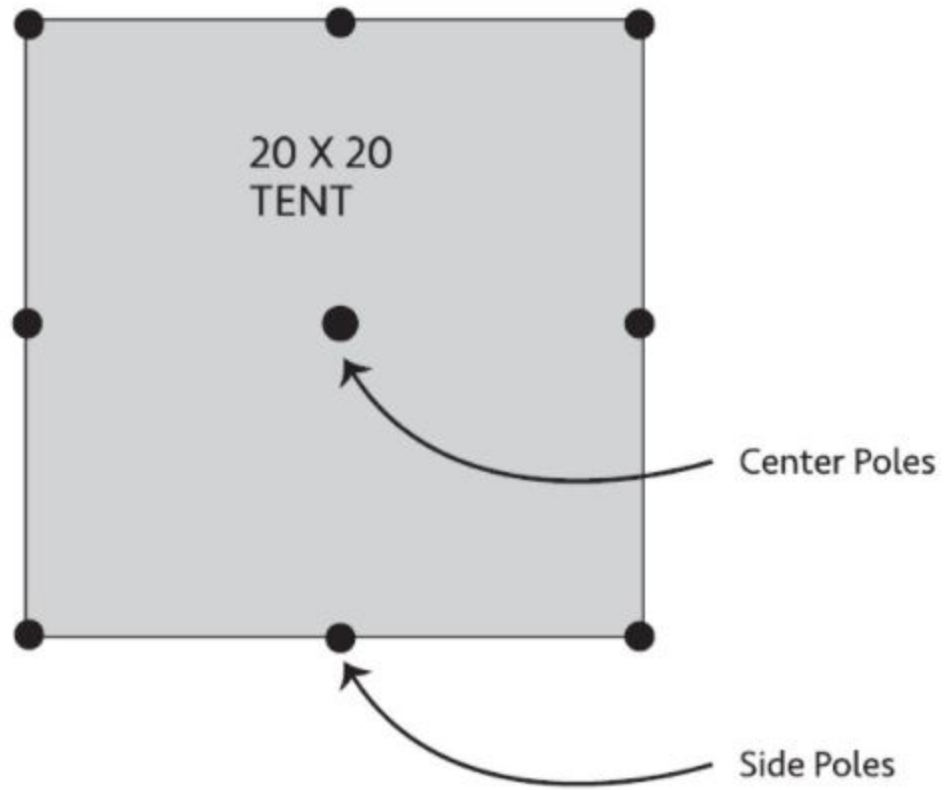
FINISHED TENT

20 x 20



(2) Guy ropes
per corner pole
(1) per side pole

- Plans— showing tent size and pole location



STRIKE PROCEDURE (basically, reverse of assembly)

- 1.) Loosen side pole ropes, remove side poles
- 2.) Untie jump ropes, remove extra center pole(s)— leave one
- 3.) Roll out tarp, part way under tent
- 4.) Remove side poles
- 5.) Remove last center pole
- 6.) Completely roll out tarp
- 7.) Remove corner poles
- 8.) Flatten canopy and stretch it out
- 9.) Fold canopy top, see **(figure B)**
- 10.) Bag the canopy top

FIGURE B.

