



FORT BELVOIR ARMY COMMUNITY SERVICE 2025 SUGAR PLUM APPLICATION

PRIVACY ACT STATEMENT

AUTHORITY: 5 USC Section 3013, Secretary of the Army; Army Regulation 608-1, Army Community Service.

PRINCIPAL: To collect data necessary to enroll DOD personnel and their family members in the Army Community Service client database. Also used as a tool to aid in delivery of services to DOD personnel and their family members. Statistical data will be provided to Department of the Army.

ROUTINE USES: Used as a record of (1) services requested; (2) services delivered; and (3) actions or services agreed upon. Upon data entry, form will be filed.

DISCLOSURE: Disclosure of information is voluntary. Failure to provide required information may result in the inability of Army Community Service to provide appropriate professional and/or development services to the individual.

Operation Sugarplum Assistance is based upon the number of program participants as well as the quantity of donations received. The amount of assistance provision for each recipient is awarded based upon household size.

NOTE: All Army Community Service programs and services are provided FREE of charge.

SERVICE MEMBER INFORMATION

LAST NAME _____ **FIRSTNAME** _____ **RANK** _____

STREET ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

CELL PHONE # (with area code): _____

WORK PHONE # (with area code): _____ **EXT:** _____

MILITARY UNIT & INSTALLATION: _____

PERSONAL EMAIL ADDRESS: _____

MARITAL/CUSTODY STATUS:

☐ MARRIED WITH CUSTODY

☐ MARRIED WITHOUT CUSTODY

☐ SINGLE WITH CUSTODY

☐ SINGLE WITHOUT CUSTODY

SPOUSE INFORMATION

LAST NAME _____ **FIRST NAME** _____ **MI** _____

CELL PHONE # (with area code): _____

SPOUSE INFORMATION (CONTINUED)

PERSONAL EMAIL ADDRESS: _____

PLEASE INDICATE IF YOUR SPOUSE IS EMPLOYED:

YES

NO

CHILDREN INFORMATION

NAME

AGE

RESIDES WITH
SPONSOR?

☐ YES	☐ NO
☐ YES	☐ NO
☐ YES	☐ NO
☐ YES	☐ NO
☐ YES	☐ NO
☐ YES	☐ NO
☐ YES	☐ NO

PLEASE INDICATE WHICH PROGRAM SERVICES UTILIZED IN THE
PAST SIX MONTHS: (select all that apply)

- ☐ ARMY EMERGENCY RELIEF
- ☐ EXCEPTIONAL FAMILY
MEMBER PROGRAM
- ☐ ARMY VOLUNTEER CORP

- ☐ FINANCIAL READINESS PROGRAM
- ☐ SOLDIER FAMILY ASSISTANCE CENTER
- ☐ EMPLOYMENT READINESS PROGRAM
- ☐ FAMILY ADVOCACY PROGRAM

THIS SECTION MUST BE COMPLETED BY THE APPLICANT & COMMAND

I, _____, DECLARE AND AFFIRM THE INFORMATION
PROVIDED IS TRUTHFUL AND ACCURATE, I UNDERSTAND I AM APPLYING
FOR HOLIDAY ASSISTANCE FACILITATED BY THE OPERATION SUGARPLUM
EVENT. I FULLY ACKNOWLEDGE ASSISTANCE PROVISION IS NOT A
GUARANTEE.

SERVICE MEMBER SIGNATURE: _____

COMMANDER/FIRST SERGEANT SIGNATURE: _____

COMMAND PHONE # (with area code): _____

**PLEASE PLACE AN 'X' IN THE 'SELECT' COLUMN NEXT TO THE
_____ ONE COURSE YOU PLAN TO ATTEND**

COURSE NAME	DAY	DATE	TIME	SELECT
<i>COMPREHENSIVE FINANCIAL PLANNING</i>	<i>WEDNESDAY</i>	<i>12 NOVEMBER</i>	<i>1130</i>	
<i>HOW TO IMPROVE YOUR CREDIT SCORE</i>	<i>THURSDAY</i>	<i>13 NOVEMBER</i>	<i>1230</i>	
<i>CONSUMER AWARENESS</i>	<i>FRIDAY</i>	<i>14 NOVEMBER</i>	<i>1330</i>	
<i>COMPREHENSIVE FINANCIAL PLANNING</i>	<i>TUESDAY</i>	<i>18 NOVEMBER</i>	<i>1130</i>	
<i>HOW TO IMPROVE YOUR CREDIT SCORE</i>	<i>WEDNESDAY</i>	<i>19 NOVEMBER</i>	<i>1230</i>	
<i>CONSUMER AWARENESS</i>	<i>THURSDAY</i>	<i>20 NOVEMBER</i>	<i>1330</i>	
<i>COMPREHENSIVE FINANCIAL PLANNING</i>	<i>TUESDAY</i>	<i>2 DECEMBER</i>	<i>1130</i>	
<i>HOW TO IMPROVE YOUR CREDIT SCORE</i>	<i>WEDNESDAY</i>	<i>3 DECEMBER</i>	<i>1230</i>	
<i>CONSUMER AWARENESS</i>	<i>THURSDAY</i>	<i>4 DECEMBER</i>	<i>1330</i>	

COURSE DESCRIPTIONS

CONSUMER AWARENESS: Learn more about misleading and fraudulent practices targeted towards military, how to make smart purchases, how to identify and resolve Identity theft Issues. This class also covers military protection laws.

WAYS TO SAVE & MAXIMIZE YOUR CREDIT KARMA - HOW TO IMPROVE YOUR CREDIT SCORE: Information on strategies to put in place to increase saving by reducing your debt. Learn specific strategies for establishing and maintaining a strong credit score, reducing debt, and disputing inaccurate reports.

COMPREHENSIVE FINANCIAL PLANNING: Basic information on Finances, Budgeting, Saving, Credit, and Debt Management.