



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BELVOIR
9820 FLAGLER ROAD, SUITE 213
FORT BELVOIR, VIRGINIA 22060-5928

AMIM-BVW-WC

25 September 2024

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Child and Youth Services (CYS) Parent Advisory Board (PAB) Meeting Minutes

1. In accordance with the Military Child Care Act of 1989, Army Regulation 608-10, and CY5 Operational Guidance, CY5 PAB met on Thursday, 18 July 2024, at 1700 via Microsoft Teams, Fort Belvoir, Virginia.
2. Agenda (Enclosure 1).
3. Attendance Roster (Enclosure 2).
4. Total attendees recorded were 18; to include leaders, CY5 staff, and CY5 Families.
5. The meeting began at 1700 with opening remarks from CY5 Administrator. Mrs. Shelita Pierce. Mrs. Pierce introduced Dr. John Moeller Deputy to the Garrison Commander, Mr. George Dickson, Director, Family and Morale, Welfare and Recreation and CY5 Key Staff. Leaders welcomed everyone for attending the PAB meeting.
6. Mrs. Pierce initiated the discussion of all items on the agenda. For inclement weather, delays, and closures please visit the Official Fort Belvoir Facebook page www.facebook.com/fortbelvoir, the Fort Belvoir emergency hotline (703) 805-3030, and the Fort Belvoir Homepage <https://www.belvoir.army.mil/>. Information may also be available on the MWR Facebook page and MWR Homepage at <https://belvoir.armymwr.com/> or the Digital Garrison App.
7. Discussed the Current Operation Status and the impact on CY5 programs. Rivanna Station offers are currently being processed with a tentative reopening in August 2024. Fort Belvoir North Area (FBNA) 2 has a tentative reopen date in September 2024. Woodlawn Child Development Center (CDC), and FBNA 1 facilities are still closed. The reopening on all facilities ties in with staffing, and it is subject to change.
8. Recruitment: There is an open continuous job announcement on USAJOBS.gov for Child and Youth Program Assistant (CYPA). CPYA employees will get a 100 percent discount for the most expensive child and a 25 percent discount for other children.

“LEADERS IN EXCELLENCE”

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9. North Post/South Post CDC playgrounds are currently awaiting on permits to be approved, CYS must follow the IMCOM process.

10. Safety Reminders – Please do not leave vehicles running unattended, and to drive at a safe speed through the parking lot. Do not illegally park and if there is a time limit for parking, please follow the signs. Those signs are for drop-off/pick-up only.

11. Youth Sports and Fitness and SKIES Programs Status – Open Enrollment for all fall sports and SKIES Gymnastics is still on hold. Soccer Clinic will end on Friday, 19 July 2024, and Cheer/Football Clinic set to begin 22nd-26 July 2024. Parents who want to volunteer as coaches, please get in touch with the CYS Youth Sports Department at (703) 805-1258/9139/9138.

12. The Part Day Program for Pre-School and Pre-Kinder is available at the Markham School Age Center (SAC) – SAC Before and After school for Kindergarten to fifth grade waitlist is now open. Families must go to www.Militarychildcare.com to place a request for care on the waiting list. Youth Center still has openings for Summer Camp and Open Rec Program for youths who are in grades 6th-12th. Please contact Parent Central Services at (703) 805-5555 for more information.

13. New Discussions – Questions and Answers:

Q: What are the differences in CDC?

A: All CDC are set up with the same curriculums to be taught to the children however, some are larger than others.

Q: Can we incorporate Kinder Curriculum into the Pre-K classes to curve those gaps on the intake exams when children get ready to transfer over to Kindergarten for Fairfax County?

A: We will reach out to CYS Lead trainer for guidance.

Q: When will the facilities get treatment for insects and will ant traps be put out?

A: Ant traps cannot be placed out in the facilities since we do have young children however on 20 July the facilities will get sprayed/treated for insects following protocols.

Q: Is there a future potential for hours to go back to 0600-1800 for those Servicemembers who need to attend Physical Fitness in the mornings?

A: Will be discussed with CYS Chief and leadership.

Q: Is there a way to get minutes out to the parents?

A: We can get those updated on the website for parents.

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14. Announcements:

a. Reminded parents that CYS Quarterly Training Day would be 13 September 2024 and 8 November 2024. Dates are subject to change. All CYS facilities are closed during CYS Quarterly Training days and Federal Holidays. 2024 CYS training and Federal Holiday closures are available at <https://belvoir.armymwr.com/programs/parent-and-outreach-services>.

b. Parent and staff education programs by Military and Family Life Counseling consultant's lunch and learned training, Wednesday, 14 August 2024 from 1200 to 1300 via Microsoft Teams. The CYS administration encourages parents and staff to attend informative, engaging meetings. It is not exclusive to the children in the facility.

c. PAB Meeting minutes, located at:
<https://belvoir.armymwr.com/prorams/parent-and-outreach-services>

d. Parents Participating in the PAB meetings receive Win Points and stay on the line to provide the Sponsor's name and Program.

15. Leadership thanked participants on the call. The meeting was adjourned at 1734 hours.

16. The point of contact for these meeting minutes is Ms. Eddsy Ortiz Nogue, Outreach Director, whom can be reached at (703) 805-3276 or eddsy.i.ortiznogue.naf@army.mil.

2 Encls

1. PAB Meeting Agenda
2. PAB Meeting Roster

GEORGE J. DICKSON
Director
Family and MWR