

**Fort Belvoir Officers' Club on the Potomac**

5500 Schulz Circle  
Ft. Belvoir VA 22060  
703-780-0930 ext. 608, 609 or 619

**WEDDING FAIR & BRIDAL SHOW AGREEMENT**

Date Of Event: Saturday, February 23, 2019

Room: Mt. Vernon Room

Time of Bridal Fair: 11:00 am to 2:00 pm

The cost for the space is \$275.00 and you can either pay by cash, credit card or cashier's check. Each Vendor will receive the following: One 8ft table skirted and white tablecloth. Vendors can start their set up at 9:00 am the day of the event.

To reserve your space for this event please fill out and sign this agreement, and either email it to us, fax or regular mail.

All payments must be in or before February 16, 2019. Spaces are limited, please reserve early. If you have any questions please contact Ms. Clements, [tatsuko.clements.naf@mail.mil](mailto:tatsuko.clements.naf@mail.mil) or Trinetta McClelland: [Bowen.T.McClelland.naf@mail.mil](mailto:Bowen.T.McClelland.naf@mail.mil) 703-780-0930 ext. 600

**Ft. Belvoir Officers' Club**  
**Attn: Catering Office**  
**P.O. Box 418**  
**Ft. Belvoir VA 22060**

Company/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State & Zip Code: \_\_\_\_\_

Point of Contact: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Credit Card Info.: \_\_\_\_\_ EXP \_\_\_\_\_ CVV# \_\_\_\_\_

Please indicate if you need electricity: \_\_\_\_\_

Giveaways for the participants are encouraged. Please provide your own pen and paper for participants' contact information.

Directions to the club are on our website at:  
<http://belvoir.armymwr.com/us/belvoir/programs/oclub>