



# FORT BELVOIR ARMY COMMUNITY SERVICE 2024 SUGARPLUM APPLICATION

## PRIVACY ACT STATEMENT

**AUTHORITY:** 5 USC Section 3013, Secretary of the Army; Army Regulation 608-1, Army Community Service.

**PRINCIPAL:** To collect data necessary to enroll DOD personnel and their family members in the Army Community Service client database. Also used as a tool to aid in delivery of services to DOD personnel and their family members. Statistical data will be provided to Department of the Army.

**ROUTINE USES:** Used as a record of (1) services requested; (2) services delivered; and (3) actions or services agreed upon. Upon data entry, form will be filed.

**DISCLOSURE:** Disclosure of information is voluntary. Failure to provide required information may result in the inability of Army Community Service to provide appropriate professional and/or development services to the individual.

Operation Sugarplum Assistance is based upon the number of program participants as well as the quantity of donations received. The amount of assistance provision for each recipient is awarded based upon household size.

**NOTE:** All Army Community Service programs and services are provided FREE of charge.

## SERVICE MEMBER INFORMATION

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ RANK \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CELL PHONE # (with area code): \_\_\_\_\_

WORK PHONE # (with area code): \_\_\_\_\_ EXT: \_\_\_\_\_

MILITARY UNIT & INSTALLATION: \_\_\_\_\_

PERSONAL EMAIL ADDRESS: \_\_\_\_\_

**MARITAL/CUSTODY STATUS:**

MARRIED WITH CUSTODY

MARRIED WITHOUT CUSTODY

SINGLE WITH CUSTODY

SINGLE WITHOUT CUSTODY

## SPOUSE INFORMATION

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_

CELL PHONE # (with area code): \_\_\_\_\_

**SPOUSE INFORMATION (CONTINUED)**

PERSONAL EMAIL ADDRESS: \_\_\_\_\_

PLEASE INDICATE IF YOUR SPOUSE IS EMPLOYED:      YES              NO

**CHILDREN INFORMATION**

NAME	AGE	RESIDES WITH SPONSOR?	
_____	_____	<input type="radio"/> YES	<input type="radio"/> NO
_____	_____	<input type="radio"/> YES	<input type="radio"/> NO
_____	_____	<input type="radio"/> YES	<input type="radio"/> NO
_____	_____	<input type="radio"/> YES	<input type="radio"/> NO
_____	_____	<input type="radio"/> YES	<input type="radio"/> NO
_____	_____	<input type="radio"/> YES	<input type="radio"/> NO
_____	_____	<input type="radio"/> YES	<input type="radio"/> NO

PLEASE INDICATE WHICH PROGRAM SERVICES UTILIZED IN THE PAST SIX MONTHS: (select all that apply)

- ARMY EMERGENCY RELIEF
- FINANCIAL READINESS PROGRAM
- EXCEPTIONAL FAMILY MEMBER PROGRAM
- SOLDIER FAMILY ASSISTANCE CENTER
- ARMY VOLUNTEER CORP
- EMPLOYMENT READINESS PROGRAM
- FAMILY ADVOCACY PROGRAM

**THIS SECTION MUST BE COMPLETED BY THE APPLICANT & COMMAND**

I, \_\_\_\_\_, DECLARE AND AFFIRM THE INFORMATION PROVIDED IS TRUTHFUL AND ACCURATE, I UNDERSTAND I AM APPLYING FOR HOLIDAY ASSISTANCE FACILITATED BY THE OPERATION SUGARPLUM EVENT. I FULLY ACKNOWLEDGE ASSISTANCE PROVISION IS NOT A GUARANTEE.

SERVICE MEMBER SIGNATURE: \_\_\_\_\_

COMMANDER/FIRST SERGEANT SIGNATURE: \_\_\_\_\_

COMMAND PHONE # (with area code): \_\_\_\_\_

**PLEASE PLACE AN 'X IN THE 'SELECT' COLUMN NEXT TO THE  
ONE COURSE YOU PLAN TO ATTEND VIA MS TEAMS**

COURSE NAME	DAY	DATE	TIME	SELECT
HOLIDAY SPENDING	TUESDAY	5 NOVEMBER	1130	
WAYS TO SAVE & MAXIMIZE YOUR CREDIT KARMA	WEDNESDAY	6 NOVEMBER	1230	
COMPREHENSIVE FINANCIAL PLANNING	THURSDAY	7 NOVEMBER	1330	

HOLIDAY SPENDING	TUESDAY	19 NOVEMBER	1130	
WAYS TO SAVE & MAXIMIZE YOUR CREDIT KARMA	WEDNESDAY	20 NOVEMBER	1230	
COMPREHENSIVE FINANCIAL PLANNING	THURSDAY	21 NOVEMBER	1330	

HOLIDAY SPENDING	TUESDAY	3 DECEMBER	1130	
WAYS TO SAVE & MAXIMIZE YOUR CREDIT KARMA	WEDNESDAY	4 DECEMBER	1230	
COMPREHENSIVE FINANCIAL PLANNING	THURSDAY	5 DECEMBER	1330	

HOLIDAY SPENDING	TUESDAY	10 DECEMBER	1130	
WAYS TO SAVE & MAXIMIZE YOUR CREDIT KARMA	WEDNESDAY	11 DECEMBER	1230	
COMPREHENSIVE FINANCIAL PLANNING	THURSDAY	12 DECEMBER	1330	

**COURSE DESCRIPTIONS**

**HOLIDAY SPENDING:** Information on how to plan for Holiday Expenses, Create a Holiday Budget, and Learn to Avoid Overspending and Excessive Debt.

**WAYS TO SAVE & MAXIMIZE YOUR CREDIT KARMA - HOW TO IMPROVE YOUR CREDIT SCORE:** Information on strategies to put in place to increase saving by reducing your debt. Learn specific strategies for establishing and maintaining a strong credit score, reducing debt, and disputing inaccurate reports.

**COMPREHENSIVE FINANCIAL PLANNING:** Basic information on Finances, Budgeting, Saving, Credit, Debt Management, Investing, and Retirement Planning.